

## Message Text

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ACTION ARA-14

INFO OCT-01 ISO-00 SIG-03 MMO-01 OC-06 CCO-00 PER-01  
SY-05 FBOE-00 A-01 ABF-01 VO-05 INSE-00 ICA-11  
PM-05 NSC-05 SP-02 SS-15 CIAE-00 INR-10 NSAE-00  
DODE-00 L-03 MED-02 FS-01 CA-01 EB-08 COME-00  
AID-05 OMB-01 TRSE-00 /107 W  
-----035719 061637Z /46

P 061031Z MAY 78  
FM AMEMBASSY GEORGETOWN  
TO SECSTATE WASHDC PRIORITY 6723

LIMITED OFFICIAL USE SECTION 1 OF 2 GEORGETOWN 1456

FOR ARA/CAR DESK OFFICER FRANK TUMMINIA

E.O. 11652: N/A

TAGS: ASIG, GY  
SUBJECT: INSPECTION COMPLIANCE REPORT

REF: EMB GEORGETOWN INSPECTION MEMORANDUM OF NOVEMBER 1977

FOLLOWING ARE POST RESPONSES TO INSPECTOR'S RECOMMENDATIONS  
AT POST RESPONSIBILITY LEVEL FOR INCLUSION IN ARA COMPLIANCE  
MEMORANDUM.

1. RECOMMENDATION 4.9-1. EMBASSY GEORGETOWN SHOULD INVOLVE  
APPROPRIATE AID RESOURCES IN THE COLLECTION OF ECONOMIC DATA  
AND DEVELOPMENT OF ECONOMIC ANALYSES FOR MISSION REPORTING.  
ACTION: EMBASSY HAS, SINCE INSPECTION, CONCENTRATED EFFORTS TO DE-  
VELOP COOPERATIVE AND MUTUALLY SUPPORTIVE RELATIONSHIPS WITH  
NEW AID SUBSTANTIVE STAFF MEMBERS TO PRODUCE BEST POSSIBLE  
ECONOMIC REPORTING AND ANALYSIS. DCM AND ECON/CML OFFICER  
EXCHANGE ECONOMIC DATA AND VIEWS FREQUENTLY WITH AID DIRECTOR,  
PROGRAM OFFICER, CAPITAL PROJECT, AND AGRICULTURE DEVELOPMENT  
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OFFICER. EMBASSY BELIEVES THESE CONTACTS HAVE SIGNIFICANTLY  
ENHANCE SCOPE AND DEPTH OF RECENT REPORTING. EXAMPLES  
OF MUTUAL EFFORTS INCLUDE THE FOLLOWING: STATUS OF IDB  
WATER CONTROL PROJECT (GEORGETOWN A12), UPDATE OF IN-  
VESTMENT CLIMATE STATEMENT (A-11), REPORTS ON BRITISH-  
GUYANA TALKS IN ECONOMIC ASSISTANCE (0265,0160), 1978  
BUDGET ANALYSIS (0792), FORMATION OF WORLD BANK SUBGROUP

(0442, 0318), AND SATELLITE TELECONFERENCING FOR TECHNOLOGY TRANSFER (0083),

2. RECOMMENDATION 4.9-2. EMBASSY GEORGETOWN SHOULD SUBMIT PERIODIC REPORTS ON CARICOM DEVELOPMENTS, PARTICULARLY AS RELATED TO INFORMATION OBTAINABLE FROM THE CARICOM SECRETARIAT. ACTION ECON/CML OFFICER HAS DEVELOPED USEFUL CONTACTS IN CARICOM SECRETARIAT AND WITH SEVERAL GOG OFFICIALS WHO FOLLOW CARICOM DEVELOPMENTS. SPARSENESS OF REPORTING ON CARICOM PRIOR TO INSPECTION WAS DUE TO RESIGNATION OF FORMER ECON/CML OFFICER AND 3-1/2 MONTH GAP BEFORE ARRIVAL OF CURRENT OFFICER LAST SEPTEMBER. SO FAR THIS YEAR, 5 ANALYTICAL REPORTS DETAILING CARICOM STATUS AND DEVELOPMENTS HAVE BEEN SUBMITTED (0231, 0177, 0047, 0029, 0028).

3. RECOMMENDATION 4.9-3. EMBASSY GEORGETOWN SHOULD REACTIVATE ITS COMMERCIAL BULLETIN PROGRAM. ACTION: EMBASSY PLANS TO DISTRIBUTE FIRST COMMERCIAL BULLETIN IN JUNE AND PERIODICALLY THEREAFTER. ICA HAS AGREED TO PRINT BULLETIN. EMBASSY COMMERCIAL LIBRARIAN IS IN PROCESS REACTIVATING LISTING OF TARGET AUDIENCE WHICH SHOULD INCLUDE APPROXIMATELY 200 POTENTIAL END USERS OF US PRODUCTS/SERVICES.

4. RECOMMENDATION 5.9-1. EMBASSY GEORGETOWN SHOULD RELIMITED OFFICIAL USE

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QUEST, AND THE DEPARTMENT (CA/VO) SHOULD GRANT, PERMISSION TO RETAIN NIV ISSUANCE RECORDS IN EXCESS OF THE PERIOD DEFINED IN EXISTING DEPARTMENT INSTRUCTIONS. ACTION COMPLETED.

5. RECOMMENDATION 5.9-2. EMBASSY GEORGETOWN SHOULD PHYSICALLY INVENTORY AND MAINTAIN A RECORD OF CONSULAR FEE (FS-543) AND IMMIGRATION FORMS (FS-511). ACTION COMPLETED.

BEGIN UNCLASSIFIED:

6. RECOMMENDATION: 7.9-1. EMBASSY GEORGETOWN SHOULD REQUEST, AND THE DEPARTMENT (ARA/MGT) SHOULD WORK WITH AID TO ACHIEVE AUTHORIZATION OF A JOINT ADMINISTRATIVE OFFICE (JAO) FOR THE POST. ACTION: THE QUESTION OF A JOINT ADMINISTRATIVE OFFICE (JAO) HAS BEEN DISCUSSED IN DETAIL BY THE EMBASSY AND AID MISSION. THE AID MISSION DIRECTOR WOULD STRONGLY PREFER TO MAINTAIN AID ADMINISTRATIVE OPERATIONS AS AN INDEPENDENT UNIT. SHE CONSIDERS THAT AID ADMINISTRATIVE OPERATIONS REQUIRE INCREASINGLY DIFFERENT ADMINISTRATIVE EXPERTISE THAN THAT REQUIRED BY THE DEPARTMENT OF STATE;

THAT AID PROCEDURES REQUIRE THE SENIOR ADMINISTRATIVE OFFICER TO BE MUCH MORE FULLY CONCERNED WITH PROGRAM ACTIVITIES AND PROGRAM BUDGETING THAN IS THE CASE WITH STATE, AND THAT IT WOULD BE PARTICULARLY DISRUPTIVE OF OVERALL AID ACTIVITIES IN GUYANA TO ATTEMPT TO ESTABLISH A JOINT OFFICE AT A TIME WHEN ALL AID PERSONNEL ARE RELATIVELY NEW TO THE COUNTRY AND AID HAS JUST BEGUN TO RE-ESTABLISH ITS PROGRAM ACTIVITIES AFTER A TWO YEAR HIATUS. THE AMBASSADOR AND THE EMBASSY STAFF ARE SOMEWHAT AMBIVALENT ON THE QUESTION. AS A MATTER OF POLICY, ALL OFFICIAL AMERICAN RESIDENT IN GUYANA ARE TO RECEIVE PRECISELY THE SAME LEVEL OF ADMINISTRATIVE SUPPORT AND THE TWO ADMINISTRATIVE SECTIONS REQUIRED TO WORK CLOSELY TOGETHER ON A CONTINUING BASIS ON ALL MATTERS LIMITED OFFICIAL USE

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OF JOINT AND PARALLEL CONCERN. BUT WHETHER A COMBINED OPERATION WOULD RESULT IN INCREASED EFFICIENCY AND AN SIGNIFICANT SAVINGS IN NOT SO CLEAR CUT. THE EMBASSY THEREFORE REQUESTS THE ASSISTANCE OF ADMINISTRATIVE TECHNICIANS FAMILIAR WITH BOTH STATE AND AID ADMINISTRATIVE REQUIREMENTS AND WITH SOME KNOWLEDGE OF THE OPERATION OF OTHER SUCCESSFUL JAOS TO ASSIST THE AMBASSADOR IN MAKING HIS DECISION AND, IF A JAO APPEARS FEASIBLE TO RECOMMEND A PLAN OF IMPLEMENTATION. THE EMBASSY SUGGESTS CONSIDERATION OF A BRIEF VISIT TO GEORGETOWN BY A SMALL ADMINISTRATIVE MANAGEMENT ASSISTANCE TEAM (AMAT), PREFERABLY BEFORE THE TRANSFER OF THE INCUMBENT EMBASSY ADMINISTRATIVE OFFICER IN EARLY JULY OR AFTER THE ARRIVAL OF HIS REPLACEMENT IN SEPTEMBER.

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ACTION ARA-14

INFO OCT-01 ISO-00 SIG-03 MMO-01 OC-06 CCO-00 PER-01  
SY-05 FBOE-00 A-01 ABF-01 VO-05 INSE-00 ICA-11  
PM-05 NSC-05 SP-02 SS-15 CIAE-00 INR-10 NSAE-00  
DODE-00 L-03 MED-02 FS-01 CA-01 EB-08 COME-00  
AID-05 OMB-01 TRSE-00 /107 W  
-----035796 061636Z /46

P 061031Z MAY 78  
FM AMEMBASSY GEORGETOWN  
TO SECSTATE WASHDC PRIORITY 6724

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FOR ARA/CAR DESK OFFICER FRANK TUMMINIA

7. RECOMMENDATION 7.9-2. EMBASSY GEORGETOWN SHOULD REQUEST AND THE DEPARTMENT (M/MED) SHOULD SCHEDULE A VISIT BY THE REGIONAL MEDICAL OFFICER TO REVIEW THE SANITATION AND HEALTH CONDITIONS AFFECTING THE US GOVERNMENT DIRECT HIRE EMPLOYEES POSTED IN GUYANA. ACTION COMPLETED. REGIONAL MEDICAL OFFICER VISITED POST FEBRUARY 4-7, AND SUBMITTED REPORT ON SANITATION AND HEALTH CONDITIONS IN GEORGETOWN FOLLOWING VISIT. RMO TENTATIVELY PLANS SCHEDULE VISITS ON QUARTERLY BASIS.

8. RECOMMENDATION 7.9-3. THE DEPARTMENT (ARA/MGT/BF AND A/BF/WFC) SHOULD INVESTIGATE WAYS TO IMPROVE ON THE ONE MONTH PROCESSING TIME REQUIRED FOR CASHIER REPLENISHMENT CHECKS AND OTHER CHECK REQUESTS USING THE TELEGRAPHIC AUTOMATED ACCOUNTING SYSTEM. MOREOVER, THE "STATUS OF FUNDS" AND "STATUS OF OBLIGATIONS" REPORTS SHOULD BE PROVIDED TO THE POST ON A TIMELY BASIS. ACTION: AS RESULT OF AR/MGT/BF AND WFC EFFORTS FOLLOWING INSPECTION, CASHIER REPLENISHMENT AND OTHER FISCAL SERVICES HAVE IMPROVED SIGNIFICANTLY. STATUS OF FUNDS AND OBLIGATIONS REPORT ARE NOW RECEIVED ON LIMITED OFFICIAL USE

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TIMELY BASIS.

9. RECOMMENDATION 7.9-4. EMBASSY GEORGETOWN SHOULD REQUEST THAT THE TCU COMMUNICATOR PROCESS INCOMING TELEGRAPHIC MESSAGES AND "PRIORITY" OUTGOING MESSAGES ON SATURDAY. ACTION: TCU COMMUNICATOR HAS AGREED ASSIST AS RECOMMENDED. HOWEVER, CRO PREFERS OPEN UNIT ON SATURDAY IN EXCHANGE FOR ONE WEEKDAY AFTERNOON OFF PER WEEK IN LIEU OF OVERTIME PAY, DURING WHICH TIME BACKUP COMMUNICATOR PROCESSES MESSAGES. THIS HAS BEEN USEFUL TRAINING DEVICE, AND EMBASSY WISHES MAINTAIN SYSTEM AS LONG AS PARTIES INVOLVED ARE AGREEABLE.

10. RECOMMENDATION 7.9-5. DEPARTMENT (A/SY AND A/FBO) SHOULD AUTHORIZE THE FUNDS FOR, AND THE POST SHOULD IMMEDIATELY PROCEED WITH, THE SECURITY IMPROVEMENT IN THE PUBLIC ACCESS AREA OF THE EMBASSY AND CONSULATE (EXCEPT FOR THE SECURITY RECOMMENDATIONS ON THE USE OF LEXGUARD IN THE CONSULAR AREA). ACTION: STATUS OF SECURITY IMPROVEMENT PROJECTS

IN CHANCERY AD CONSULATE WAS REPORTED TO DEPARTMENT IN A-51 OF OCTOBER 25, 1977. FUNDING REQUEST (DOLLARS 24,000) WAS SUBMITTED IN GEORGETOWN 2492 (1977). TO DATE, FUNDING HAS NOT BEEN PROVIDED, AND POST IS UNABLE TO PROCEED WITH SECURITY IMPROVEMENTS.

11. RECOMMENDATION 7.9-6. EMBASSY GEORGETOWN SHOULD SEARCH FOR A BUILDING SUITABLE FOR A COMBINED CHANCERY AND CONSULATE, WITH ADEQUATE GRUNDS, IN A SUITABLE LOCATION, TO BE ACQUIRED ON A LEASED BASIS WITH AN OPTION TO PURCHASE THE PROPERTY. THE POST SHOULD PROVIDE TO THE DEPARTMENT (ARA/MGT AND A/FBO) PROPOSALS, WITH COST ESTIMATES, FOR BUILDING WITH A POTENTIAL FOR ACQUISITION. ACTION: EMBASSY HAS BEEN SEARCHING FOR SUITABLE PROPERTY FOR LIMITED OFFICIAL USE

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SEVEN MONTHS WITHOUT RESULTS. RENTALS VIEWED TO DATE INVARIABLY REQUIRE EXTENSIVE STRUCTURAL RENOVATIONS AND ARE THUS FINANCIALLY IMPRACTICAL. EMBASSY IS CURRENTLY EVALUATING PROPOSAL FROM LOCAL PROPERTY OWNER WHO WOULD CONSTRUCT OFFICE BUILDING TO SUIT ON LONG TERM LEASE OR POSSIBLE LEASE-PURCHASE ARRANGEMENT. IN ADDITION, DESIRABLE RESIDENTIAL PROPERTY NEAR THE RESIDENCE HAS RECENTLY BECOME AVAILABLE AND EMBASSY IS IN PROCESS PREPARING ACQUISITION PROPOSAL FOR FBO. PROPERTY OFFERS POTENTIAL BUILDING SITE FOR CHANCERY/CONSULATE IN SUITABLE AREA AS WELL AS EXISTING SENIOR OFFICER-TYPE RESIDENCE. END UNCLASSIFIED.  
BURKE

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## Message Attributes

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**Current Classification:** UNCLASSIFIED  
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**Disposition Approved on Date:**  
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**Review Markings:**  
Sheryl P. Walter  
Declassified/Released  
US Department of State  
EO Systematic Review  
20 Mar 2014  
**Markings:** Sheryl P. Walter Declassified/Released US Department of State EO Systematic Review 20 Mar 2014